



2023 YEAR-ROUND HANDYMAN APPLICATION

Dear Homeowner:

On the following pages is the application for our Handyman Program. Before you begin filling out the application, please take a few minutes to read through the information below about our application and selection process so you will know what to expect over the coming months. Please note, the Rebuilding Together Dutchess County Handyman Program only serves owner-occupied homes within Dutchess County. Should you apply, please understand that it may take a few months for you to hear from us and we ask that you have patience while we review the numerous applications we receive.

Handyman Application Period:

Applications can be submitted at any time. Rebuilding Together Dutchess County (RTDC) staff will review your application and determine if you are qualified for our program. Qualification means that you meet our income and home ownership requirements; this does not mean you have been selected to receive services. If you do not qualify, you will receive notification. If you do qualify, you will receive notification and be contacted by an RTDC staff member or volunteer who will set up one or more appointments at your home to discuss the program with you as well as look at your home to determine what critical home repairs are needed to help ensure that you are able to live in a warm, safe, dry and independent home environment. Making your home warm, safe, dry and independent are our main priorities. **PLEASE NOTE:** Having an RTDC staff member or volunteer visit your home does NOT mean that you have been selected for our programs.

Selection Period:

Unfortunately, not all homes can be selected. Our organization has limited resources and unfortunately we must base the number of homes completed on the funds available to us. If you are selected to have services at your home, an RTDC staff member will contact you to discuss this process and the anticipated timeframe as to when the work will be completed.

Eligible Repairs:

The Handyman program provides small-scale repairs and safety and accessibility modifications. These repairs can typically be completed in four hours or less and include repairs such as grab bars, handrails, improved lighting, minor accessibility modifications, and fire safety installations. ****Mobile homes are not eligible for the Handyman Program.***

If you have any questions about eligible repairs or the application process, feel free to call the office at the number below. Please make sure you read through the application instructions so that nothing is left out and your application can be processed as quickly as possible.

Sincerely,

Rebuilding Together Dutchess County
845-454-7310

This program is supported in part by the KeyBank Foundation.

2023 Handyman Application

ELIGIBILITY

All applicants for Rebuilding Together Dutchess County's Handyman Program must be **income qualified** and own and occupy the **home located in Dutchess County, NY** that requires repairs.

2023 total gross income for the applicant household must not exceed the following:

Household Size	1	2	3	4	5	6	7	8
Total Gross Income	\$66,300	\$75,750	\$85,200	\$94,650	\$102,250	\$109,800	\$117,400	\$124,950

SECTION 1 - HOMEOWNER INFORMATION

Homeowner Name: _____ Date of Birth: _____

Married Widowed Single Divorced/Separated Male Female

Are you listed on the deed of this property? Yes No Do you live in the home? Yes No

Additional Homeowner Name: _____ Date of Birth: _____

Married Widowed Single Divorced/Separated Male Female

Are you listed on the deed of this property? Yes No Do you live in the home? Yes No

SECTION 2 – PROPERTY INFORMATION

Street Address: _____ Home Phone: _____

City/State/Zip: _____ Cell Phone: _____

Email Address: _____

Alternate Contact Name: _____ Phone: _____

Email Address: _____ Relation: _____

Municipality (where you pay your property taxes): _____ How long have you owned the home? _____

How did you hear about us? _____

What kind of home do you live in? single family multi-family condo/townhome manufactured/modular

Have you been served by an RTDC program in the last 5 years? Yes No

SECTION 3 – REPAIRS NEEDED

What small repairs or accessibility modifications are needed for you to live in a safe and healthy home?

**Please not that mobile homes are not eligible for the Handyman Program.*

- 1.
- 2.
- 3
- 4.
- 5.

SECTION 4 – HOUSEHOLD INFORMATION

Information about all household residents, including the homeowner(s):

Name	Date of Birth	Gender	Relationship (homeowner, child, sister, etc.)	Disability (Y/N)	Veteran (Y/N)	Total Monthly Gross Income	Source(s) of Income
<i>Example: Jane Doe</i>	<i>4/20/50</i>	<i>F</i>	<i>Homeowner</i>	<i>Y</i>	<i>N</i>	<i>\$2,250</i>	<i>SS, pension</i>
						\$	
						\$	
						\$	
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						\$	
						\$	

SECTION 5 – VERIFICATION OF INCOME

Proof of Income: Proof of income for **ALL** persons living in the home is **REQUIRED**.

Send all documents that are applicable and check off those being submitted:

- full tax returns
- pay stubs for wages/salary (2 months' worth)
- current social security benefit statement
- current disability statement
- unemployment statement
- IRA/pension statement
- interest/dividend statements
- rent receipts or letter from tenant outlining rent paid to the applicant
- child support/alimony payments
- other income received by or on behalf of any household member not listed above: _____

Note: bank statements are **NOT** valid proof of income.

Sign here to certify that the documents being submitted represent **ALL** sources of income for **ALL** the household residents:

Homeowner: _____

Additional Homeowner: _____

Applications received without proper proof of income will not be considered for service.

SECTION 6 – APPLICANT AGREEMENT

WARNING!! It is a Federal crime punishable by fine and/or imprisonment to knowingly make false statements concerning any of the above facts as applicable under the provisions of Title 18, US Code, Section 1014.

IMPORTANT – READ CAREFULLY:

All individuals listed on the deed of this property, whether living in the home or not, must agree to the terms and sign below:

Applicants certify agreement to statements below (please check each box):

- I certify that I do not have the financial means (savings, investments, etc.) to perform the repairs for which I am applying.
- I certify that the above statements are true, accurate, and complete to the best of my knowledge and belief.
- This application and all supporting documentation submitted shall remain the property of Rebuilding Together Dutchess County (herein referred to as RTDC), to which it is submitted for the purpose of obtaining assistance.
- I hereby consent to and authorize RTDC, after providing me reasonable notice, to enter the property for the purpose of determining the need and scope of the repairs specified above.
- That there will be no charge to me for the work performed and that RTDC makes no warranty on the work completed by its volunteers.
- I agree to allow press coverage and photography of RTDC’s work on my home and to the use of images of myself and my home in appropriate publications and media outlets. (Address and telephone numbers will not be released.)
- I certify that all individuals living in this home are legal US residents.

Applicant Signature (required)	Print Name	Date
Additional Deed Holder’s Signature (required)	Print Name	Date
Additional Deed Holders Signature (required)	Print Name	Date

Please submit by one of these methods:
MAIL: PO Box 3695, Poughkeepsie, NY 12603
FAX: (845) 454-7378
EMAIL: info@rtdutchess.org

If you have any questions, please call (845) 454-7310 or email info@rtdutchess.org

Internal Use: Website
